

November 16, 2022



Dear BCA,

Thank you for your continued participation in this year's Feed the Need fundraiser. This letter is to provide details about the Packing Party and the school day, next Tuesday.

On Tuesday, November 22, 2022 students will report to BCA as usual. We will begin the packing party after our opening and students will have specific times to serve. We will gather the entire school together around 11:25 in order to pack the final bag, take a picture, and begin the dismissal process. (If we reach 75%, there's also a funny obstacle course race that will take place.) Dismissal will take place at 12:00. We will not eat lunch at school. Please only send a snack and water bottle with your child. Do not send their backpack that day. If you do not enter the building in order to help with Feed the Need, the dismissal process will be the same for you- except that it will begin at 12:00.

There will be some people from our local community and the Champion Group who attend this event. Corporate sponsors, extended BCA family members and contacts, and a representative from the Kentucky Standard will be in attendance at various points during the Packing Party. We will have a check-in/check-out station set at each door of the gym. If you come inside the building and if you leave with your child, please treat this like a field trip and make sure you check-out at one of the stations. Students will not be allowed to leave the gym unless they are with an approved chaperone.

If you are able to assist in packing the meals, please let us know. Communicating your intent to be here is of vital importance to us as we need to have a record of who is on campus and where to assign you. **If you plan to be here that day, please let us know by Monday, November 21, 2022.**

Thank you for your partnership that has already taken place for this great cause. We are very much looking forward to this exciting event. If you have any questions, please call 502-348-3900.

Joyfully,

Andrea Hutchins  
Bluegrass Christian Academy  
Interim Head of School

**Details at a Glance for Tuesday, 11/22:**

- **School ends at 12:00**
- **Feed the Need Packing Party from 8:00-12:00**
- **Do not send backpack**
- **Only send snack and water bottle**
- **Will you be here? Please let us know by Monday 11/21 if so**
- **If you attend and then leave with your child, please make sure you sign out at one of the stations.**
- **If you do not come inside the building, the dismissal process is the same, except it occurs at 12:00**
- **After that, it is officially Thanksgiving Break! Can you believe it?**